

The PPS 3059 serves as the Transition Plan for Successful Adulthood form for youth in the custody of the Secretary of DCF who are 16 or older with a case plan goal of Other Planned Permanent Living Arrangement (OPPLA), and the youth is expected to leave foster care at age 18, or for youth with case plan goals other than OPPLA, a Transition Plan for Successful Adulthood shall be completed 90 days or more prior to their 18th birthday.

The Transition Plan is a strategy for assisting these youth in achieving self-sufficiency. The PPS 3059 is completed immediately prior to the case plan when the youth is 16 or older with a case plan goal of OPPLA, and is updated prior to each case plan thereafter. It shall be forwarded to the court with the court report form/cover sheet and attached to each case plan.

Within 90 days before the youth turns 18, regardless of the youth's case plan goal, the Transition Plan for Successful Adulthood is updated to reflect the services provided and supports in place for self-sufficiency, and forwarded to the court. The Transition Plan for Successful Adulthood shall not be held on the same day as the case planning conference. See section 3214 of the PPS PPM for more information.

▪ **Guidelines for Completion**

Youth shall be involved in developing the Transition Plan for Successful Adulthood. This form shall be completed together in a cooperative manner between the youth and the case manager. The process is youth directed and based upon encompassing the youth's goals for the future, while utilizing the strength's based perspective. It is encouraged that each section of the plan be utilized as prompts for guiding case management discussions during monthly worker / child visits with the youth, to introduce the section domains over a period of time. This will also assist with familiarizing the youth with the form so they are comfortable with it. The form utilizes personalized wording such as "My Education Plan" and "Steps I need to take..." to encourage youth ownership in the planning process.

- The top of the PPS 3059 is identifying information about the youth.
- The "Summary of progress since the last plan / update" is intended to reflect ongoing progress for the youth. The box NA shall be checked initially for the first completion. The summary of progress after initial completion shall include all previous updates to the plan, indicated by date with the top entry as the most recent and shall specify the first and last name of the case manager or family support worker updating the plan. The summary shall reference the Section the information is updating.
- The Transition Plan for Successful Adulthood shall be signed and dated each time transition planning occurs.

▪ **Section 1: My Identifying Documents**

Section 1 of the Transition Plan for Successful Adulthood focuses on the youth's identifying documents. The status of each personal document shall be checked, along with a location for who has physical possession of these documents. The step(s) needed to be taken shall identify what documents are missing and the plan for obtaining the missing documents prior to release from custody. It is of vital importance that the youth is assisted in obtaining their identifying documents. Progress shall be noted at each subsequent update following the initial plan development. Youth shall be provided these documents upon leaving care. Youth shall be guided with development of a secure place to keep all identifying documents upon release of custody.

▪ **Section 2: My Education Plan**

Section 2 of the Transition Plan for Successful Adulthood shall include a strategy for the youth to complete their secondary education which may include an alternative educational program or a GED. Plans for higher education shall be addressed by indicating if the youth plans to attend college, junior college, or a vocational school. Educational settings and financial assistance shall be addressed, and steps to transition from high school to further education shall be included in tasks on the case plan. If the youth is receiving special education services, the IEP/504 plan shall be coordinated. If it is identified the youth is behind in attainment of their secondary education the case manager shall assist the youth in checking for missing secondary education credits. The youth shall also be assisted in checking to see if Kansas State Statute #38-2285 applies, also known as Senate Bill 23. This provision allows for foster youth to attain a minimum of 21 credit hours. Additional information can be located on the Kansas State Department of Education (KSDE) website. The step(s) needed to be taken shall address what has been check marked underneath the heading “I would like more information...”

▪ **Section 3: My Housing Plan**

Section 3 is a strategy for where the youth will live once they are no longer in foster care. Housing options include the youth living in their own apartment, Foster Care Transition Support, an adoptive home or permanent custodianship/guardianship arrangement, relatives, college dormitory, or some other type of setting. The youth shall be guided to formulate a plan that is achievable. The PPS 7000A Independent Living Monthly Budget Plan can be utilized to assist the youth in financially planning housing options. The step(s) needed to be taken shall address what has been check marked underneath the heading “I would like more information...”

▪ **Section 4: My Employment**

Section 4 is a strategy for employment. In addition to employment, the plan may include other financial supports such as Independent Living funds, Foster Care Transition Support payments, HCBS waivers, and SSI. Vocational training and support, self-employment, supported employment and Working Healthy options shall be explored. Youth shall be assisted in accessing their local Workforce Center’s Youth Education, Employment, & Training Programs via the Workforce Investment Opportunities Act (WIOA). The step(s) needed to be taken shall address what has been check marked underneath the heading “I would like more information...”

▪ **Section 5: My Health Plan**

Section 5 is a strategy for addressing the youth’s health needs. Where the youth will receive services and how they will be paid for shall be addressed. Continuing coverage by Medicaid shall be explained in the Transition Plan. If the youth is receiving mental health services or taking medication, plans for the continued assessment of need, provision of the prescriptions necessary, and payments shall be made. The step(s) needed to be taken shall address what has been check marked underneath the heading “I would like more information...”

▪ **Section 6: My Transportation Plan**

Section 6 is a strategy for addressing the youth’s transportation needs. Transportation options shall include walking, bicycling, bus rides, arrangement of rides with friends, plans for purchasing a car, or completing driver’s education. Youth shall be guiding in development of the fiscal cost of their intended transportation plan and ways the youth can achieve the plan. The step(s) needed to be taken shall address what has been check marked underneath the heading “I would like more information...”

▪ **Section 7: My Connections for Success**

Section 7 is a strategy for developing Connections for Success via individuals, community supports, and services. The relational supports a youth has or will have shall also be documented. An individual shall be listed for help with overall / everyday living. Community supports may include mentors, legal guardians, faith based organizations, community agencies (Mental Health Centers, CDDOs, Independent Living Centers, etc.), DCF divisions (Rehabilitation Services, APS) family, and other relationships the youth has established. If the youth is eligible for HCBS services, this shall be included in the information and the case manager from the agency shall be included in the Transition Planning. Kansas Youth Advisory Council (KYAC) and Regional Youth Advisory Council (RYAC) participation shall be documented, along with the youth's desire for future participation. The step(s) needed to be taken shall address areas the youth will need support and work towards ongoing development of connections.

▪ **Section 8: Exit Interview**

Section 8 shall be completed immediately prior to release from custody in conjunction with the Youth, Case Manager, and DCF Independent Living Coordinator or designee.

- The youth's contact information after release of care shall be indicated, along with a back-up contact. If the youth is willing a back-up contact shall be listed to include a possible contact available on social media.
- Boxes shall be checked indicating the individual documents the youth has been provided along with the area identified for secure storage of these documents.
- The youth's most recent plans shall be indicated for education and employment.
- Five individuals who would know how to contact the youth shall be listed.
- The youth shall be informed they may be surveyed at 19 and 21 years of age for the National Youth in Transition Database (NYTD).
- Indicate the services and supports the youth is interested in receiving from DCF Independent Living after release of custody.
- The youth shall be provided the DCF's Independent Living Coordinator's Contact information.
- Participants of the Exit Interview shall sign and date when the exit interview has been completed.
- The youth shall be provided a copy of their completed Transition Plan for Successful Adulthood, with the Section 8: Exit Interview completed.
- The following documents shall be sent to the DCF Independent Living Coordinator immediately prior to release of custody: copies of the youth's identifying documents, the PPS 3050 series, confirmation the youth was assisted in applying for aged out medical, if eligible, and the last completed Casey Life Skills Assessment (CLSA).

